# **EMERGENCY PROCEDURES**

**BUILDING NAME:** New Bolton Center:

**Large Animal Study Housing ADDRESS:** 

182 South Brook Lane – Kennett Square

**EMERGENCIES: 911** 

then call **215-573-3333** (PennComm)

Building Area of Refuge (BAR):

PRIMARY:

SECONDARY:

W. Side, S. B. Lane, Across from Bldg.

W. Side, S.B. Lane, Across from ASMG

Building Relocation Site:

Widener Hospital

Dorm/Alumni Hall

Building Shelter-in-Place Area: Office Area



# Shelter-in-Place

(Hazardous Materials)

**Purpose:** To shelter occupants inside the building in the event of a hazardous/biological material, severe weather, or other emergency incident outside of the building.

- Go inside the nearest building.
- Close all windows and doors.
- Report to the building's shelter area.

**Get Involved!** 

Join the PennReady team today! Call

Fire & Emergency Services to find out

how you can help. 215-573-7857

# **Evacuate**

(Fire)

**Purpose:** To alert occupants to leave the building in the event of an emergency incident, such as a fire, inside of the building.

- Notify and assist those needing help in the immediate area.
- Close all doors as you exit.
- Activate fire alarm pull station.
- Evacuate the building via nearest exit; report to BAR listed above; and call emergency number.
- Do not use elevators.
- Do not re-enter building until authorized by emergency personnel.



# Lockdown

(Active Shooter)

## **RUN (Evacuate)**

when an active shooter is in your vicinity.

#### **HIDE (Hide Out)**

if evacuation is not possible, find a place to hide.

## FIGHT (Take Action)

AS A LAST RESORT, and only if your life is in danger.

#### **POLICE RESPONSE**

When law enforcement officers arrive: Keep your EMPTY hands raised and visible. Remain calm and follow instructions.

Know two ways out!

Visit the Public Safety Website to learn more about emergency procedures, including active shooter response:

https://www.publicsafety.upenn.edu/pennready/procedures/

See something suspicious? Call us 24/7/365 215-573-3333

www.publicsafety.upenn.edu

