EMERGENCY PROCEDURES

BUILDING NAME:

New Bolton Center: Treadmill

ADDRESS:

146 Higgins Lane – Kennett Square

EMERGENCIES: 911

then call **215-573-3333 (PennComm)**

Building Area of Refuge (BAR):

PRIMARY: **North Side Driveway, Across from Cafe** SECONDARY: **Green Area, Northeast of Building**

Building Relocation Site:

PRIMARY: **Dorm/Alumni Hall** SECONDARY: **Widener Hospital**

Building Shelter-in-Place Area: **Room 103**

Shelter-in-Place
(Hazardous Materials)

Purpose: To shelter occupants inside the building in the event of a hazardous/ biological material, severe weather, or other emergency incident outside of the building.

• Go inside the nearest building.
• Close all windows and doors.
• Report to the building's shelter area.

Get Involved!
Join the PennReady team today! Call Fire & Emergency Services to find out how you can help. 215-573-7857

Know two ways out!

Evacuate
(Fire)

Purpose: To alert occupants to leave the building in the event of an emergency incident, such as a fire, inside of the building.

• Notify and assist those needing help in the immediate area.
• Close all doors as you exit.
• Activate fire alarm pull station.
• Evacuate the building via nearest exit; report to BAR listed above; and call emergency number.
• Do not use elevators.
• Do not re-enter building until authorized by emergency personnel.

Lockdown
(Active Shooter)

RUN (Evacuate)
when an active shooter is in your vicinity.

HIDE (Hide Out)
if evacuation is not possible, find a place to hide.

FIGHT (Take Action)
AS A LAST RESORT, and only if your life is in danger.

POLICE RESPONSE
When law enforcement officers arrive: Keep your EMPTY hands raised and visible. Remain calm and follow instructions.

Visit the Public Safety Website to learn more about emergency procedures, including active shooter response:
https://www.publicsafety.upenn.edu/pennready/procedures/

See something suspicious? Call us 24/7/365
215-573-3333
www.publicsafety.upenn.edu

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