



## PORTABLE HEATER CHECKLIST:

Appendix 12.0

	YES	NO
Are there other electrical devices plugged into the receptacle?	<input type="checkbox"/>	<input type="checkbox"/>
The power supply cord is not covered by any materials?	<input type="checkbox"/>	<input type="checkbox"/>
Is the portable heater at least (3) three feet away from any combustibles?	<input type="checkbox"/>	<input type="checkbox"/>
Will the operating portable heater be left unattended for any period of time?	<input type="checkbox"/>	<input type="checkbox"/>
Will the heater be inspected for defects throughout the season?	<input type="checkbox"/>	<input type="checkbox"/>
Does the portable heater have a thermostat that controls heat output settings?	<input type="checkbox"/>	<input type="checkbox"/>
Does the portable heater have a "timing" device to start or stop heating?	<input type="checkbox"/>	<input type="checkbox"/>
Does the portable heater have a three (3) speed fan setting?	<input type="checkbox"/>	<input type="checkbox"/>
If the heater becomes unbalanced, does it have a tip-over feature?	<input type="checkbox"/>	<input type="checkbox"/>
Does the portable heater become too hot to the touch?	<input type="checkbox"/>	<input type="checkbox"/>
Does the portable heater have an element that "glows"?	<input type="checkbox"/>	<input type="checkbox"/>
Does the portable heater have a three (3) prong ground?	<input type="checkbox"/>	<input type="checkbox"/>

Make and Model:

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Signature of Requestor DATE

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Signature of Supervisor DATE

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Signature of Building Administrator DATE

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Signature of Fire and Emergency Services Safety Specialist DATE