

RECORD OF EMERGENCY EVACUATION DRILLS

<u>Date/Time</u>	<u>Notification Method</u>	<u>Total # Evacuated</u>	<u>Weather</u>	<u>Total drill time</u>	<u>Remarks/Critique Results</u>	<u>Signature</u>

This record shall be made available to the Department of Licenses and Inspections, City of Philadelphia, on demand.

Required Info: ID of person conducting drill, date/time of drill, notification method used, # of persons evacuated, special conditions simulated, problems encountered, weather conditions, time required to complete drill

Building Area of Refuge Information

Building Name: _____ Building Address: _____

Primary Building Area of Refuge: _____

Secondary Building Area of Refuge: _____

Primary Relocation: _____

Secondary Relocation: _____

Penn Emergency Team

Building Emergency Coordinator: _____ Cell: _____

Alternate Emergency Coordinator: _____ Cell: _____

Emergency Team Leaders

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Emergency Team Members

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____