**Building Name:** COLONIAL PENN CENTER  
**Address:** 3641 LOCUST WALK  

| Building Area of Refuge (BAR): | PRIMARY:  
Class of ‘59 Outdoor Plaza | SECONDARY: Plaza Area, S. of Annenberg School |
| Building Relocation Site: | PRIMARY: Van Pelt Library | SECONDARY: Houston Hall |
| Building Shelter-in-Place Area: | Basement Student Lounge & Basement Hallway |

### Shelter-in-Place  
(Hazardous Materials)  
*Purpose:* To shelter occupants inside the building in the event of a hazardous/biological material, severe weather, or other emergency incident outside of the building.  
- Go inside the nearest building.  
- Close all windows and doors.  
- Report to the building’s shelter area.  

### Evacuate  
(Fire)  
*Purpose:* To alert occupants to leave the building in the event of an emergency incident, such as a fire, inside of the building.  
- Notify and assist those needing help in the immediate area.  
- Close all doors as you exit.  
- Activate fire alarm pull station.  
- Evacuate the building via nearest exit; report to BAR listed above; and call emergency number.  
- Do not use elevators.  
- Do not re-enter building until authorized by emergency personnel.  

### Lockdown  
(Active Threat)  
*RUN* (Evacuate) when an active shooter is in your vicinity.  
*HIDE* (Hide Out) if evacuation is not possible, find a place to hide.  
*FIGHT* (Take Action) AS A LAST RESORT, and only if your life is in danger.  

### Get Involved!  
Join the PennReady team today! Call Fire & Emergency Services to find out how you can help. 215-573-7857

### Know two ways out!  
Visit the Public Safety Website to learn more about emergency procedures, including active shooter response  
www.publicsafety.upenn.edu

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**See something suspicious? Call us 24/7/365**  
215-573-3333