

GUIDELINE 13. GRILLING

1.0 PURPOSE

- 1.1 To establish a guideline for the safe use of grilling equipment on the campus of the University of Pennsylvania.

2.0 PROCEDURES

2.1 Grilling on campus

- 2.1.1 A grill request permit must be completed 10 business days prior to the event.
- 2.1.2 Approval and oversight will be administered through the Division of Public Safety's department of Fire and Emergency Services. (See Appendix 13.0 – Grilling on Penn Campus)
- 2.1.3 Fire and Emergency Services will provide emergency procedures information and fire extinguisher training; which must be completed by the requestor prior to grilling.
- 2.1.4 Grilling will occur in a pre-determined area which has been agreed upon the Division of Public Safety (DPS), the Department of Recreation and Intercollegiate Athletics (DRIA), and Facilities and Real Estate Services (FRES).
- 2.1.5 Grilling will occur 20 feet away from any structure, combustibles, and shrubs.
- 2.1.6 Only charcoal grills are permissible. Propane grills will be allowed to be used on a limited basis by licensed vendors only. Fire and Emergency Services must be notified ahead of time about all propane grill use.
- 2.1.7 The ground surface must be protected with plywood approximately twice the area of the cooking surface.
- 2.1.8 A portable fire extinguisher is required to be in close proximity to the grill.
- 2.1.9 Used charcoal must be disposed of properly in a metal container provided by FRES.
- 2.1.10 All emergency situations or injuries during the grilling event will be reported immediately to PennComm at 215-573-3333.

2.2 Grilling at Penn Park

- 2.2.1 A grill permit must be completed 10 business days prior to the event through DRIA.
- 2.2.2 Approval and oversight will be administered through the Division of Public Safety's department of Fire and Emergency Services. (See Appendix 13.1 Grilling at Penn Park)
- 2.2.3 Fire and Emergency Services will provide emergency procedures and fire extinguisher training which must be completed by the requestor prior to grilling.

- 2.2.4 Grilling will occur in a pre-determined area which has been agreed upon by the Division of Public Safety (DPS), the Department of Recreation and Intercollegiate Athletics (DRIA), and Facilities and Real Estate Services (FRES).
- 2.2.5 Grilling will occur 20 feet away from any structure, combustibles, shrubs, and playing area.
- 2.2.6 When the Penn Air Structure is fully erected at Penn Park, grilling is prohibited within 250 feet of the structure.
- 2.2.7 The ground surface must be protected with plywood approximately twice the area of the cooking surface. Facilities and Real Estate will place the plywood in the proper grilling location prior to the event.
- 2.2.8 A portable fire extinguisher is required to be in close proximity to the grill. The fire extinguisher will be available for pickup at the security kiosk.
- 2.2.9 Use charcoal must be disposed of properly in a metal container provided by FRES.
- 2.2.10 All emergency situations or injuries during the grilling event will be reported immediately to PennComm at 215-573-3333.

3.0 CONTACT INFORMATION

- 3.1 For question regarding this guideline contact Fire and Emergency Services at (215) 573-7857 or F&ES@publicsafety.upenn.edu