**New Bolton Center: Hoffman Research**

**Address:**
443 Bartram Road

---

**Building Area of Refuge (BAR):**

**East Side Driveway, Bartram Road**

**End of Driveway, Rear**

**Building Relocation Site:**

**Widener Hospital**

**Dorm/Alumni Hall**

**Building Shelter-in-Place Area:**

Havemeyer Barn, 2nd Floor Office

---

**Shelter-in-Place (Hazardous Materials)**

**Purpose:** To shelter occupants inside the building in the event of a hazardous/biological material, severe weather, or other emergency incident outside of the building.

- Go inside the nearest building.
- Close all windows and doors.
- Report to the building’s shelter area.

**Evacuate (Fire)**

**Purpose:** To alert occupants to leave the building in the event of an emergency incident, such as a fire, inside of the building.

- Notify and assist those needing help in the immediate area.
- Close all doors as you exit.
- Activate fire alarm pull station.
- Evacuate the building via nearest exit; report to BAR listed above; and call emergency number.
- Do not use elevators.
- Do not re-enter building until authorized by emergency personnel.

**Lockdown (Active Shooter)**

**RUN (Evacuate)**
when an active shooter is in your vicinity.

**HIDE (Hide Out)**
if evacuation is not possible, find a place to hide.

**FIGHT (Take Action)**
AS A LAST RESORT, and only if your life is in danger.

**POLICE RESPONSE**
When law enforcement officers arrive: Keep your EMPTY hands raised and visible. Remain calm and follow instructions.

---

**Get Involved!**
Join the PennReady team today! Call Fire & Emergency Services to find out how you can help. 215-573-7857

**Know two ways out!**

**Visit the Public Safety Website to learn more about emergency procedures, including active shooter response:**
https://www.publicsafety.upenn.edu/pennready/procedures/

---

**See something suspicious? Call us 24/7/365**

215-573-3333

www.publicsafety.upenn.edu