



University of Pennsylvania Police Department 4040 Chestnut Street, Philadelphia, Pa 19104		 
Directive: 71	Subject: Vice, Drugs and Organized Crime	Effective Date: 12/13/1999
Order of: Gary Williams, Chief of Police		Amended Date: 08/01/2023

I. Purpose

The purpose of this directive is to establish policy and guidelines for the gathering of intelligence and successful prosecution of those involved in organized crime, drug and vice activity within the jurisdictional boundaries of the University of Pennsylvania Police Department (UPPD).

II. Policy

- A. It shall be the policy of the UPPD to suppress and eliminate organized crime, drug, and vice activity. It shall be the responsibility of every UPPD officer to actively detect and deter these criminal activities.
- B. The UPPD Detective Unit shall be the central repository of all information and intelligence related to organized crime, drug, and vice activity occurring within the University community. **All intelligence information relative to vice, drugs and organized crime investigations will be forwarded to the appropriate Philadelphia Police Department specialized unit for investigation.**
- C. The UPPD shall consider as confidential all sources of complaints and information received regarding organized crime, drug, and vice activity.
- D. **The Philadelphia Police Department (PPD) will be the lead investigatory agency involving any vice, drug, and/or organized crime investigations occurring within the UPPD patrol area given the resources at its disposal.**

III. Scope

This directive shall affect all sworn police officers.

IV. Definitions

- A. Organized Crime: Two or more persons who, with a continuing purpose, violated criminal laws to seek illegal profits or power by engaging in criminal activity. These criminal activities may include:

1. the supply of illegal goods or services (i.e. narcotics, prostitution, loan sharking, bookmaking, gambling, pornography, etc.), and
2. predatory crimes (i.e. robbery, assault, homicide, etc.).

B. Vice Activity: Vice activity includes:

1. the illegal sales, use, and distribution of controlled substances (drugs and alcohol),
2. illegal gambling and related activities,
3. prostitution and other related sexual activity.

V. Procedures

A. Receiving and Processing Complaints

1. Patrol Officers

- a. Patrol officers, upon receiving complaints of vice, drugs, or organized crime activity will, if warranted, take immediate action to arrest the responsible person(s).
- b. Upon receipt of information regarding vice, drugs, or organized crime complaints, the officer will document all information on a UPPD Incident Report (UPPD-10), including the source of the information, an indication of the reliability of the source, and any other information pertaining to the complainant. The Incident Report will then be forwarded to the Detective Unit. Reports related to vice, drug and organized crime investigations shall be securely file and maintained independently from other records so as to prevent unauthorized access. (CALEA 43.1.2)

2. Detective Unit

- a. Upon receipt of a vice, drugs, or organized crime complaint, the Deputy Chief of Investigations will review the report, and if warranted, shall:
 - 1) notify the Commanding Officer of the Philadelphia Police Narcotics Division for reports of narcotics activities;
 - 2) notify the Commanding Officer of the Philadelphia Police Organized Crime Division for reports of organized crime activities; or
 - 3) notify the Commanding Officer of the Philadelphia Police Citywide Vice Unit for reports of vice activities.
- b. When any of the above notifications are made to the appropriate Philadelphia Police Department commander, the Deputy Chief of Investigations will document such

notifications in writing via memorandum to the Chief of Police. A copy of the original UPPD Incident Report will be attached to the memorandum.

3. The UPPD does not regularly conduct narcotics investigations to the extent where the use of confidential funds would be utilized. The Philadelphia Police Department's Narcotics Division will be the lead investigatory agency for any narcotics investigation where the use of confidential funds is required.

B. Compliance

Violations of this directive, or portions thereof, may result in disciplinary action.

C. Officers Assigned to Other Agencies

Officers of this department assigned to or assisting other law enforcement agencies will be guided by this directive.

D. Application

This directive constitutes departmental policy, and is not intended to enlarge the employer's or employee's civil or criminal liability in any way. It shall not be construed as the creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims insofar as the employer's or employee's legal duty as imposed by law. Violations of policy will only form the basis for departmental administrative sanctions. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting.